

How to Submit a Dispute:

1. Go to www.dcli.com, click the "Log In" link at the top of the home page, then login with your username and password
2. Under the Invoices tab, select the invoice number for which you would like to submit a dispute (the row you select will become highlighted once you click on it)
3. Click "View Detail/Dispute". This will open the Invoice Detail

Invoice List

Quick Filters: ⚠ Please note: ALL invoices are displayed regardless of payment status.

Invoice Date	Invoice number	Invoice Amount	Billing Period
10/22/2014 12:32	DHSA454085	\$121.14	04/01/2013 To 10/12/2014
11/19/2014 10:07	DHSA470520	\$467.26	04/01/2013 To 11/09/2014
12/24/2014 10:52	DHSA493142	\$155.75	04/01/2013 To 12/15/2014
01/30/2015 13:38	DHSA512711	\$92.23	01/01/2014 To 01/19/2015
02/04/2015 12:46	DHSA516035	\$516.48	04/01/2013 To 01/27/2015
03/19/2015 06:43	DHSA541427	\$147.56	01/01/2014 To 03/11/2015
03/26/2015 10:15	DHSA543993	\$276.68	03/15/2014 To 03/15/2015
05/18/2015 16:16	DHSA578816	\$129.12	05/04/2014 To 05/04/2015
07/16/2015 12:07	DHSA620114	\$147.56	10/01/2014 To 07/05/2015
07/30/2014 18:19	DZSA405757	\$121.14	04/01/2013 To 07/20/2014
07/17/2014 07:02	DZZ2396789	\$2,701.00	07/11/2013 To 07/11/2014
07/23/2014 12:16	DZZ2401789	\$1,339.20	07/18/2013 To 07/18/2014
07/31/2014 06:07	DZZ2405959	\$1,674.00	07/25/2013 To 07/25/2014
08/07/2014 11:46	DZZ2409778	\$1,667.30	08/01/2013 To 08/01/2014
08/14/2014 08:29	DZZ2413714	\$1,800.90	08/08/2013 To 08/08/2014
08/22/2014 14:19	DZZ2418280	\$1,333.60	08/15/2013 To 08/15/2014
08/28/2014 13:06	DZZ2422939	\$483.60	08/22/2013 To 08/22/2014
09/04/2014 12:16	DZZ2427720	\$1,599.60	08/29/2013 To 08/29/2014

4. On the invoice, select the move/line-item you wish to dispute:
5. Select the best reason for submitting the dispute and enter the amount you are disputing

Invoice List / Invoice Details

Invoice Detail

Invoice Date: 07/16/2015 12:07 Invoice Number: DHS620114 Billing Period: 10/01/2014 To 07/05/2015

Attachments
Each document must be less than 2mb (pdf, xls or xlsx only).

Container	Chassis	Amt Billed	Dispute Id	Reason	Amt Disputed	Dispute Status	Amt Credited	External Reason	Billable Days	Rate	Date In	Date Out	Out Location	Return Location	Refe
CRXU456527	FLX2434415	\$147.56		[SELECT REASON]					8	\$17.00	06/24/2015 16:14	06/17/2015 11:23	NORTH CHARLE...	NORTH CHARLEST...	WAWY

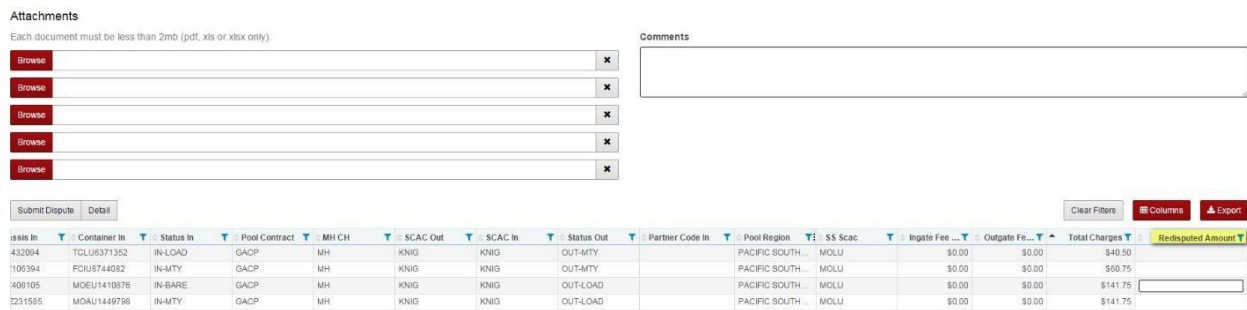
6. Add any supporting documentation as an attachment and enter any comments you wish to provide
7. Click “Submit Dispute”:



*Note: You can dispute multiple line items at the same time

How to Redispute a Line Item:

1. Follow the same instructions above (1-6) and add all pertinent information
2. Enter the amount you are disputing in the “Redisputed Amount” field (Scroll all the way to the right)



3. Click “Submit Dispute”

*Note: line items can only be re-disputed one time, then the record will be locked for editing

How to View the Details of a Closed Dispute:

1. Select the disputed move in question and click on the “Detail” button. A popup window will appear and under the “External Comments” field, you will find additional details from the analyst regarding your dispute claim.