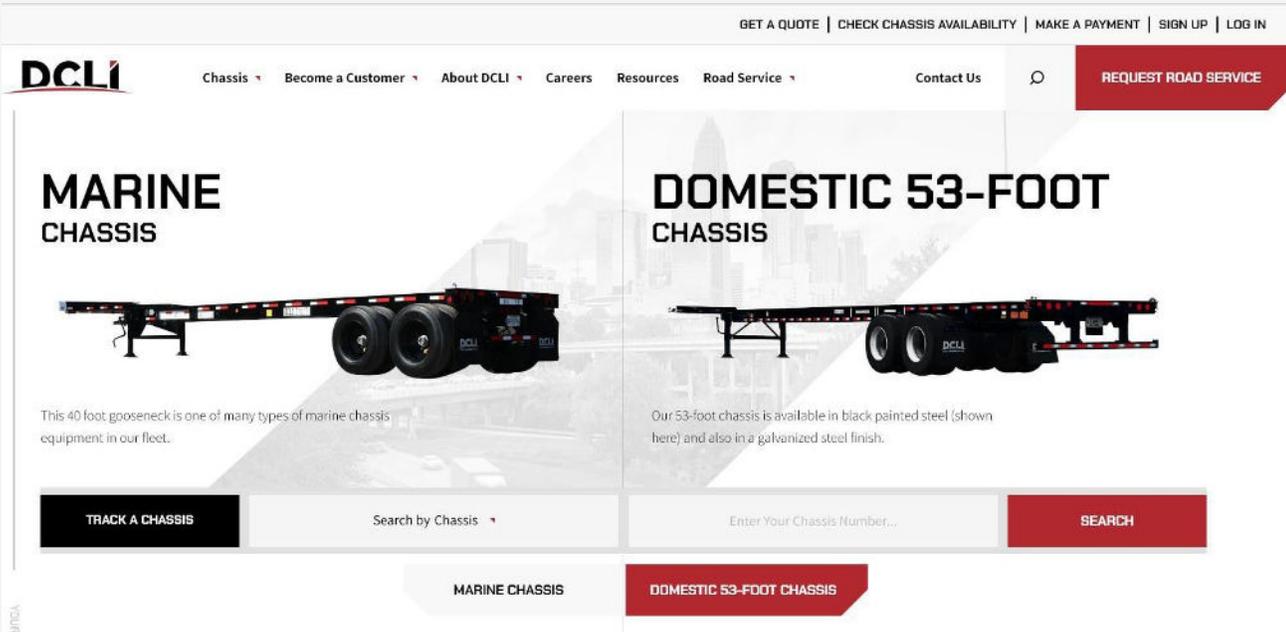


DCLR RESERVATION GUIDE

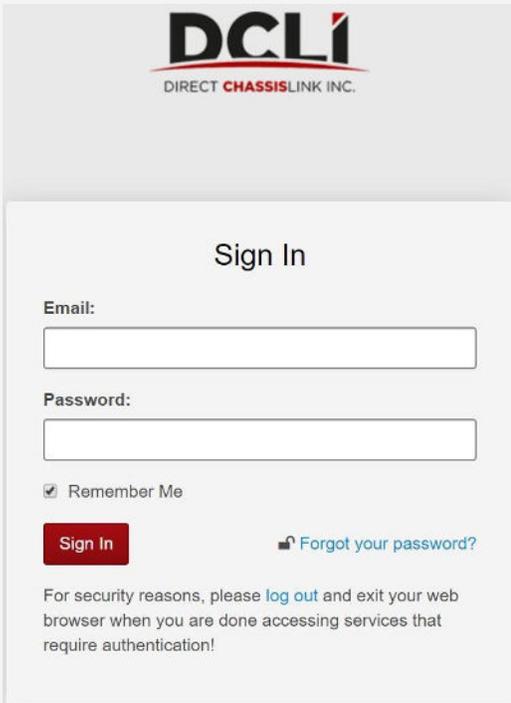


In this guide, you'll learn about the reservation functionality for DCLR chassis.

To make a DCLR reservation, go to www.dcli.com and click "Login" in the top right corner.



Enter your email address and the password that you created during the registration process then click "Sign In".

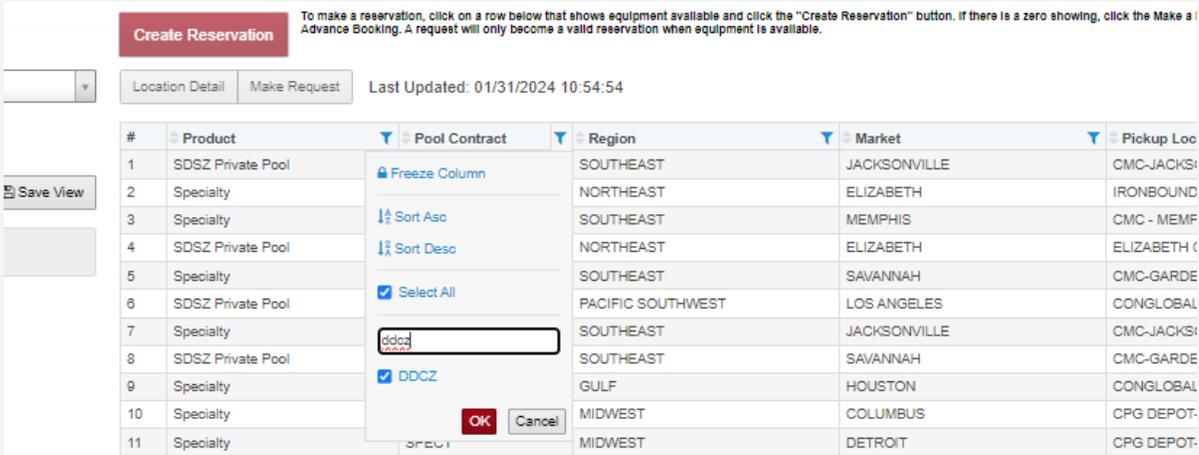


Creating a DCLR Reservation

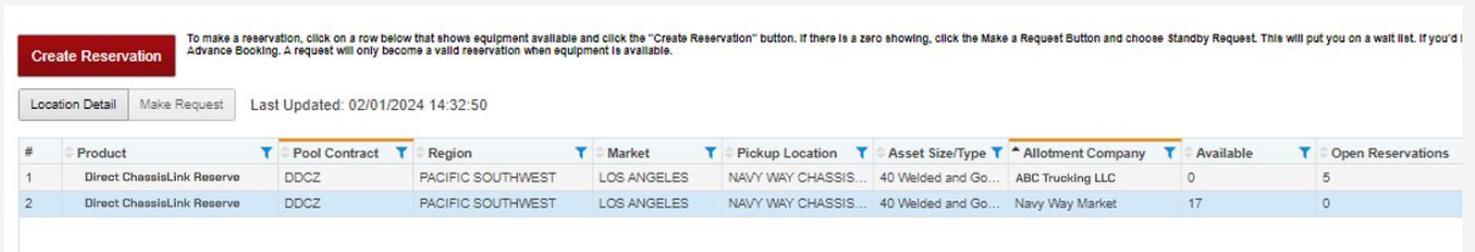
Click on the “Reserve Equipment” tab.



In the Pool Contract Column, click on the Filter icon and enter “DDCZ” in the query box. Click “OK”. If chassis are available and you need the equipment immediately, click the “Create Reservation” button.



If you have an allotment, click on the row showing the specific allotment related to you or the customer you are doing the move for. If your allotment is full, choose the Navy Way Market row (if there are chassis available) to use a Free for Use DCLR chassis. Click the “Create Reservation” button.



From the drop-down menus, select the “Quantity” of chassis you would like to reserve and set the “Expiration Date/Time” for your reservation.

NOTE: Your reservation goes into effect immediately. The expiration date/time that you select sets the end of the timeframe during which you can pick up your chassis. The reservation is held open until you either pick up the chassis or the expiration date and time is reached. The maximum expiration timeframe that you can select is 72 hours. If you need a longer expiration timeframe, please contact customerservice@dcli.com.

NOTE: If your reservation is made after noon (local time) on a Friday, you will be given the option to have it expire Saturday, Sunday, or Monday.

If you have a reference number for your reservation, enter it in the “Reference #” field.

If you would like a copy of the reservation to be emailed to another party, enter their email address in the “CC Email” field.

Once you have entered all of your reservation information, click the “Submit” button to create your reservation..

Create Reservation [Close]

* indicates required field

Reservation Pool

Location: NAVY WAY CHASSIS DEPOT

Pool Contract: DDCZ

Asset Type: 40 Welded and Gooseneck

Allotment Company: ABC Trucking LLC

Quantity and Expiration Date/Time

Quantity: 2

Date/Time: 02/01/2024 23:59 EST

Additional Information

Reference #: [Field]

CC Email: No CC Email Selected

[Submit] [Cancel]

You (and the CC email address, if specified) will receive a confirmation and reservation number for each chassis you reserve. A 301 message is also sent so that the start/stop location is aware that a chassis will be outgating on a valid DCLR reservation.

EXAMPLE: A reservation made for three chassis will generate three different Reservation Numbers, three email confirmation messages, and three 301 messages.

Success ✕

Reservation(s) Created

Asset Type 40 Welded and Gooseneck

Reference #

Quantity 2

Pool Contract DDCZ

Allotment Company ABC Trucking LLC

Create Date/Time 01/31/2024 11:04

Motor Carrier ABC Trucking LLC

CC Email

RESERVATION #	EXPIRATION DATE/TIME	LOCATION	ADDRESS
DDCZ000070	02/01/2024 23:59	NAVY WAY CHASSIS DEPOT	895 REEVES AVENUE SAN PEDRO, CA
DDCZ000071	02/01/2024 23:59	NAVY WAY CHASSIS DEPOT	895 REEVES AVENUE SAN PEDRO, CA

Viewing a DCLR Reservation

Once you've created DCLR reservations, they will be visible in the "Activity" tab.

INVOICES CHASSIS ACTIVITY COMPANIES AND USERS **ACTIVITY** RESERVE EQUIPMENT INVENTORY ANNOUNCEMENTS NOTIFICATIONS

Within the "Activities" section of the Activity tab, you will see all reservations that have been created for your SCAC. Reservations fall into five statuses:

- **Reserved** – a reservation that is currently open and valid to outgate equipment
- **Canceled** – a reservation that was canceled because it was no longer needed
- **Expired** – a reservation that was made but was never used to outgate a piece of equipment
- **Utilized** – a reservation that was used to outgate a piece of equipment and that piece of equipment is still out on the street
- **Completed** – a reservation that was used to outgate a piece of equipment and that piece of equipment was ingated and the move is now closed.

Activity ☆

Refresh Search Clear

FIVE DREAMS TRANSPORTATION, INC. (FV...)

Quick Filters: Clear Filters

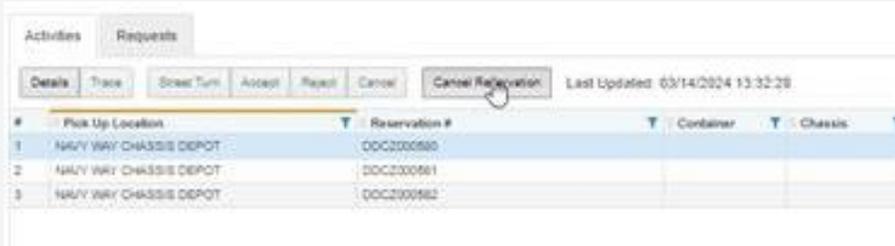
Activities Requests

Details Trace Street Turn Accept Reject Cancel Cancel Reservation Last Updated: 03/14/2024 13:32:28 Columns Export

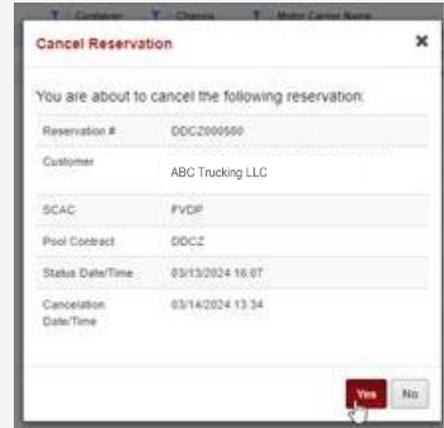
#	Container	Chassis	Reservation #	Reservation Status	Pick Up Location
1			DDCZ0000500	Canceled	NAVY WAY CHASSIS DEPOT
2			DDCZ0000501	Reserved	NAVY WAY CHASSIS DEPOT
3			DDCZ0000502	Expired	NAVY WAY CHASSIS DEPOT

Canceling a DCLR Reservation

If you need to cancel a reservation that you've created, select the row showing the appropriate reservation number to highlight it and click "Cancel Reservation".



#	Pick Up Location	Reservation #	Container	Chassis
1	NAVY WAY CHASSIS DEPOT	DDC2000580		
2	NAVY WAY CHASSIS DEPOT	DDC2000581		
3	NAVY WAY CHASSIS DEPOT	DDC2000582		



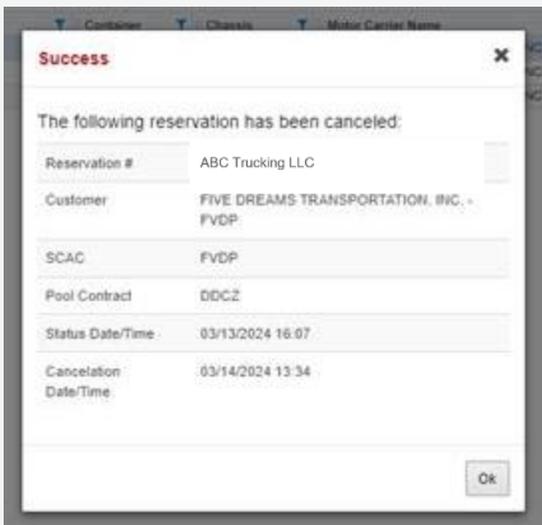
Cancel Reservation

You are about to cancel the following reservation:

Reservation #	DDC2000580
Customer	ABC Trucking LLC
SCAC	FVDP
Pool Contract	DDC2
Status Date/Time	03/13/2024 16:07
Cancellation Date/Time	03/14/2024 13:34

Yes No

You will receive an email confirmation notifying you that the reservation has been cancelled. The system will also trigger a cancellation 301 message that will be sent to the start/stop location letting them know the reservation is no longer valid. Once you've canceled the reservation, the Reservation Status will change from "Reserved" to "Canceled" and the reservation will no longer be able to be used to outgate equipment.



Success

The following reservation has been canceled:

Reservation #	DDC2000580
Customer	FIVE DREAMS TRANSPORTATION, INC. - FVDP
SCAC	FVDP
Pool Contract	DDC2
Status Date/Time	03/13/2024 16:07
Cancellation Date/Time	03/14/2024 13:34

Ok