

Making a Payment on DCLI.com

- 1. Go to <u>www.dcli.com.</u>
- 2. Click "LOG IN" in the top Utility navigation.



- 3. Enter your email address and password in the fields provided.
- 4. Click the Sign In button.

| Password: | |
|---------------------|--|
| | |
| Please Note: DCLL | has adopted a multifactor authentication |
| process for logging | H1. |



5.Click on the INVOICES tab.

| | COMPANIES AND USERS | ACTIVITY | RESERVE EQUIPMENT | |
|-----------|---------------------|----------|-------------------|--|
| User Info | Company Info | Users | Invite Users | |

TIP: To make the actionable invoices easier to find, you can filter the Invoice Status column to only show only those with a status or Open or Credit. If you want to see all statuses, you can instead sort this column so that the statuses are grouped together.

| 🔊 Help | | | | | | | | | | | 🖻 Pa |
|-------------|----------------------|------------------------|-----------------|----------------------|---------------|-------------------|------------|----------------|----------------|-------------|------|
| Add All | | Summary Invoice Number | er Billing Date | Invoice Type | Invoice Total | Remaining Balance | Due Date | Invoice Status | Dispute Status | Attachments | |
| Columns | Operator | Value | 23/2024 | LATE PAYMENT FEE INV | \$68.40 | \$0.00 | 10/23/2024 | Closed | | E ^ | |
| × Invoice s | Status - is | | 18/2024 | ASSET CHARGE INV | \$17.15 | \$0.00 | 10/18/2024 | Closed | | 8 | |
| + Add filte | r | | 18/2024 | GATE FEES INV | \$112.64 | \$0.00 | 10/18/2024 | Closed | | 8 | |
| | View Pay Dispute | Credit LP1 | /18/2024 | LATE PAYMENT FEE INV | \$39.62 | \$0.00 | 10/18/2024 | Closed | | | |
| | View Pay Dispute | Open RO1 | /18/2024 | RS REBILL INV | \$9,244.59 | \$0.00 | 10/18/2024 | Closed | | • | |
| | View Pay Dispute | R01 | /18/2024 | RS REBILL INV | \$253.09 | \$0.00 | 10/18/2024 | Closed | | | |
| ŧ | View Pay Dispute | TV18131579 | 09/17/2024 | TOLL & VIOLATION INV | \$565.00 | \$565.00 | 10/17/2024 | Open | | | |
| | View Pay Dispute | MF1777238 | 09/05/2024 | MANAGEMENT FEE INV | \$17.00 | \$0.00 | 10/05/2024 | Closed | | | |
| | View Pay Dispute | MF17785150 | 09/05/2024 | MANAGEMENT FEE INV | \$17.00 | \$0.00 | 10/05/2024 | Closed | | | |
| | View Pay Dispute | MC17777239C1 | 09/05/2024 | MISC CHARGES CM | -\$44.00 | \$0.00 | 09/05/2024 | Closed | | | |
| Ŧ | View Pay Dispute | MC17785151C1 | 09/05/2024 | MISC CHARGES CM | -\$44.00 | -\$44.00 | 09/05/2024 | Credit | | | |

6. Actionable invoices have a plus sign at the front of the row. There are several ways that you can select an open invoice or a credit to be added to your Pay Bills list:

A. Click the Add All link at the top of the column. This action will move all actionable invoices to your Pay Bills list. This will be confirmed by an on-screen notification. To remove all invoices from Pay Bills, click the Remove All link.

| /oices | | | | | | | | | | | |
|--------------|----------------------|------------------------|--------------|----------------------|----------------|-------------------|------------|------------------|----------------|-------------|-------|
| Help | | | | | | | | | | | s Pay |
| | | Summary Invoice Number | Billing Date | Invoice Type | Invoice Total | Remaining Balance | Due Date | Invoice Status 1 | Dispute Status | Attachments | |
| inpaid invoi | ces to Pay Bills | PT17785143C1 | 09/05/2024 | PASS THRGH CHRG CM | -\$96.00 | -\$96.00 | 09/05/2024 | Credit | | • | |
| ÷ | View Pay Dispute | MC17785151C1 | 09/05/2024 | MISC CHARGES CM | -\$44.00 | -\$44.00 | 09/05/2024 | Credit | | | |
| ÷ | View Pay Dispute | TV17065182 | 08/05/2024 | TOLL & VIOLATION INV | \$11.20 | \$11.20 | 09/04/2024 | Open | | 8 | |
| ÷ | View Pay Dispute | TV18131579 | 09/17/2024 | TOLL & VIOLATION INV | \$565.00 | \$565.00 | 10/17/2024 | Open | | | |
| Ŧ | View Pay Dispute | 2001 | 07/12/2024 | CMS DAILY USE INV | \$3,792,791.89 | \$3,786,316.82 | 08/11/2024 | Open | Disputed | | |
| ÷ | View Pay Dispute | RO17065175 | 08/02/2024 | RS REBILL INV | \$70.00 | \$70.00 | 09/01/2024 | Open | | 8 | |
| ÷ | View Pay Dispute | OT16385187 | 07/12/2024 | ON TERMINAL CHRG INV | \$1,345.22 | \$1,345.22 | 08/11/2024 | Open | | 8 | |
| \pm | View Pay Dispute | NL17777229 | 09/05/2024 | NET LEASE INV | \$58.20 | \$58.20 | 10/05/2024 | Open | | 8 | |
| Ŧ | View Pay Dispute | MI16385186 | 07/12/2024 | MIGRATION CHRG INV | \$900.66 | \$900.66 | 08/11/2024 | Open | | 8 | |
| \pm | View Pay Dispute | MA17065174 | 08/02/2024 | M&R REBILL INV | \$140.00 | \$140.00 | 09/01/2024 | Open | | 8 | |
| (F) | View Pay Dispute | EL17777237 | 09/05/2024 | NL TERM LUMP INV | \$39.40 | \$39.40 | 10/05/2024 | Open | | 8 | |

B. Select individual checkboxes for the rows containing the invoices that you want to add to Pay Bills. This will be confirmed by an on-screen notification. To remove the invoices from Pay Bills, deselect the checkboxes.

| | | | | | | | | | ⊘ TV18 | 131579 add | led to Pay Bills. \times |
|------------|----------------------|------------------------|--------------|----------------------|----------------|-------------------|------------|------------------|----------------|--------------|----------------------------|
| Invoices | | | | | | | | | | | |
| Help | | | | | | | | | | | Pay Bills |
| Remove All | | Summary Invoice Number | Billing Date | Invoice Type | Invoice Total | Remaining Balance | Due Date | Invoice Status ↑ | Dispute Status | Attachments | |
| ŧ | View Pay Dispute | PT17785143C1 | 09/05/2024 | PASS THRGH CHRG CM | -\$96.00 | -\$96.00 | 09/05/2024 | Credit | | ^ | |
| + | View Pay Dispute | MC17785151C1 | 09/05/2024 | MISC CHARGES CM | -\$44.00 | -\$44.00 | 09/05/2024 | Credit | | | |
| | View Pay Dispute | TV17065182 | 08/05/2024 | TOLL & VIOLATION INV | \$11.20 | \$11.20 | 09/04/2024 | Open | | | |
| | View Pay Dispute | TV18131579 | 09/17/2024 | TOLL & VIOLATION INV | \$565.00 | \$565.00 | 10/17/2024 | Open | | | |
| | View Pay Dispute | 2001 | 07/12/2024 | CMS DAILY USE INV | \$3,792,791.89 | \$3,786,316.82 | 08/11/2024 | Open | Disputed | 8 | |
| ŧ | View Pay Dispute | RO17065175 | 08/02/2024 | RS REBILL INV | \$70.00 | \$70.00 | 09/01/2024 | Open | | | |
| ŧ | View Pay Dispute | OT16385187 | 07/12/2024 | ON TERMINAL CHRG INV | \$1,345.22 | \$1,345.22 | 08/11/2024 | Open | | | |
| ÷ | View Pay Dispute | NL17777229 | 09/05/2024 | NET LEASE INV | \$58.20 | \$58.20 | 10/05/2024 | Open | | 8 | |
| ŧ | View Pay Dispute | MI16385186 | 07/12/2024 | MIGRATION CHRG INV | \$900.66 | \$900.66 | 08/11/2024 | Open | | | |
| ÷ | View Pay Dispute | MA17065174 | 08/02/2024 | M&R REBILL INV | \$140.00 | \$140.00 | 09/01/2024 | Open | | • | |
| ŧ | View Pay Dispute | EL17777237 | 09/05/2024 | NL TERM LUMP INV | \$39.40 | \$39.40 | 10/05/2024 | Open | | E . | |
| | | | | | | | | Rows per p | age: 500 - 1- | 29 of 29 < > | |

C. Click the blue Pay link for the row containing the invoice that you want to add to Pay Bills.

| nvoices | | | | | | | | | | |
|---------|----------------------|------------------------|--------------|----------------------|----------------|-------------------|------------|------------------|----------------|---------------|
| Help | | | | | | | | | | |
| Add All | | Summary Invoice Number | Billing Date | Involce Type | Invoice Total | Remaining Balance | Due Date | Invoice Status ↑ | Dispute Status | Attachments |
| ÷ | View Pay Dispute | PT17785143C1 | 09/05/2024 | PASS THRGH CHRG CM | -\$96.00 | -\$96.00 | 09/05/2024 | Credit | | · · · · · · · |
| \pm | View Pay Dispute | MC17785151C1 | 09/05/2024 | MISC CHARGES CM | -\$44.00 | -\$44.00 | 09/05/2024 | Credit | | |
| ŧ | View Pay Dispute | TV17065182 | 08/05/2024 | TOLL & VIOLATION INV | \$11.20 | \$11.20 | 09/04/2024 | Open | | |
| ÷ | View Pay Dispute | TV18131579 | 09/17/2024 | TOLL & VIOLATION INV | \$565.00 | \$565.00 | 10/17/2024 | Open | | |
| ŧ | View Pay Dispute | 2001 | 07/12/2024 | CMS DAILY USE INV | \$3,792,791.89 | \$3,786,316.82 | 08/11/2024 | Open | Disputed | |
| + | View Pay Dispute | R017065175 | 08/02/2024 | RS REBILL INV | \$70.00 | \$70.00 | 09/01/2024 | Open | | B |
| + | View Pay Dispute | OT16385187 | 07/12/2024 | ON TERMINAL CHRG INV | \$1,345.22 | \$1,345.22 | 08/11/2024 | Open | | B |
| + | View Pay Dispute | NL17777229 | 09/05/2024 | NET LEASE INV | \$58.20 | \$58.20 | 10/05/2024 | Open | | |
| ÷ | View Pay Dispute | MI16385186 | 07/12/2024 | MIGRATION CHRG INV | \$900.66 | \$900.66 | 08/11/2024 | Open | | 8 |
| ŧ | View Pay Dispute | MA17065174 | 08/02/2024 | M&R REBILL INV | \$140.00 | \$140.00 | 09/01/2024 | Open | | 8 |
| ŧ | View Pay Dispute | EL17777237 | 09/05/2024 | NL TERM LUMP INV | \$39.40 | \$39.40 | 10/05/2024 | Open | | B . |

On the Pay Invoices screen, select the checkboxes for the invoices that you want to add to Pay Bills. This will be confirmed by an on-screen notification. To remove the invoices from Pay Bills, deselect the checkboxes.

DI 16383084 added to Pay Bill

| | | | | | | | | | | | | | Home N | |
|------------|---------------------------|------------------------------------|---------------------|----------------|--------------|-------------|---------------|---------------------|---------------|--------------|---------------------|-------|-----------------|---|
| | | | | | | | | | | | ⊘ DU16380443 | addeo | d to Pay Bills. | × |
| ay Invoi | ces | | | | | | | | | | ⊘ DU16380836 | addeo | d to Pay Bills. | × |
| Summary I | nvoice Number: Re 2001 | maining Balance: \$3,786,316.82 | View Attachments | | | | | | | | | | 🗈 Pay Bills | 3 |
| Remove All | Invoice Number | Attachments | Billing Date | Invoice Status | Invoice Type | Chassis Out | Container Out | Date Out | Invoice Total | Container In | Date In | | | |
| | DU16380086 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDTZ318 | ABCT2038305 | 07/21/2023 02:44 PM | \$6,476.32 | | 04/09/2024 10:00 AM | * | | |
| | DU16383984 | | 07/11/2024 08:00 PM | Open | CMS DAI | NSPZ137 | ABCT2053491 | 12/28/2023 10:08 AM | \$3,974.10 | ABCT205 | 06/06/2024 11:14 AM | | | |
| | DU16379647 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSFZ559 | ABCT2113672 | 05/03/2024 04:40 PM | \$822.43 | ABCT211 | 06/05/2024 12:30 AM | | | |
| | DU16380320 | | 07/11/2024 08:00 PM | Open | CMS DAI | LSFZ134 | ABCT2046569 | 05/30/2024 02:09 AM | \$754.43 | | | | | |
| | DU16380443 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDGZ324 | ABCT2094227 | 05/31/2024 02:07 AM | \$754.43 | | | | | |
| • | DU16380516 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSXZ905 | ABCT2046830 | 05/21/2024 11:36 PM | \$754.43 | | | | | |
| | DU16380766 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSFZ539 | ABCT2146151 | 05/25/2024 10:44 AM | \$754.43 | | | | | |
| | DU16380836 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDRZ801 | ABCT2019645 | 05/24/2024 10:46 AM | \$754.43 | | | | | |
| | DU16380844 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSFZ554 | ABCT2109857 | 05/02/2024 08:35 PM | \$754.43 | | | | | |
| Ŧ | DU16380872 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDTZ305 | ABCT2121410 | 12/10/2023 12:03 PM | \$754.43 | | | | | |
| | DU14C200000 | | 07/11/2024 08:00 PM | Open | CMS DAL | 1 857125 | ABCT1904597 | 01/19/2024 10:12 AM | \$754.43 | | | | | |

NOTE: Credits that are added to Pay Bills will reduce the total amount of your payment by the credit amount.

7. The Pay Bills link turns red, indicating that invoices are ready for payment. To make a payment, click Pay Bills.

| Summary I | nvoice Number: Re 2001 | maining Balance: \$3,786,316.82 | View Attachments | | | | | | | | | |
|------------|---------------------------|------------------------------------|---------------------|----------------|--------------|-------------|---------------|---------------------|---------------|--------------|---------------------|---|
| Remove All | Invoice Number | Attachments | Billing Date | Invoice Status | Invoice Type | Chassis Out | Container Out | Date Out | Invoice Total | Container In | Date In | |
| ÷ | DU16380086 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDTZ318 | ABCT2038305 | 07/21/2023 02:44 PM | \$6,476.32 | | 04/09/2024 10:00 AM | * |
| ✓ | DU16383984 | | 07/11/2024 08:00 PM | Open | CMS DAI | NSPZ137 | ABCT2053491 | 12/28/2023 10:08 AM | \$3,974.10 | ABCT205 | 06/06/2024 11:14 AM | |
| + | DU16379647 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSFZ559 | ABCT2113672 | 05/03/2024 04:40 PM | \$822.43 | ABCT211 | 06/05/2024 12:30 AM | |
| + | DU16380320 | | 07/11/2024 08:00 PM | Open | CMS DAL | LSFZ134 | ABCT2046569 | 05/30/2024 02:09 AM | \$754.43 | | | |
| ✓ | DU16380443 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDGZ324 | ABCT2094227 | 05/31/2024 02:07 AM | \$754.43 | | | |
| ÷ | DU16380516 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSXZ905 | ABCT2046830 | 05/21/2024 11:36 PM | \$754.43 | | | |
| ÷ | DU16380766 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSFZ539 | ABCT2146151 | 05/25/2024 10:44 AM | \$754.43 | | | |
| | DU16380836 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDRZ801 | ABCT2019645 | 05/24/2024 10:46 AM | \$754.43 | | | |
| + | DU16380844 | | 07/11/2024 08:00 PM | Open | CMS DAI | TSFZ554 | ABCT2109857 | 05/02/2024 08:35 PM | \$754.43 | | | |
| ÷ | DU16380872 | | 07/11/2024 08:00 PM | Open | CMS DAI | DDTZ305 | ABCT2121410 | 12/10/2023 12:03 PM | \$754.43 | | | |
| Ŧ | DU16380998 | | 07/11/2024 08:00 PM | Open | CMS DAI | LSFZ135 | ABCT1904597 | 01/18/2024 10:13 AM | \$754.43 | | | - |

8. The pop-up window gives you the chance to review what you have selected to pay. You can expand the list by clicking the arrow on the header row.

Note that the maximum amount that you can pay at one time is \$99,999.

If you need to make changes, use the Remove or Clear All Invoices links to correctly show what you intend to pay. If everything looks correct, click Proceed to Checkout.

| Payments Details | | × | Paym | ients Details | | × | | |
|---------------------------|----------------|----------------------|---------|---------------|----------------|----------------------|--|--|
| Total: \$5,482.96 | | X Clear All Invoices | Total: | \$5,482.96 | | X Clear All Invoices | | |
| Invoice Number | Payment Amount | | Invoice | e Number | Payment Amount | | | |
| → 20 <mark>0</mark> 1 (3) | \$5,482.96 | × Remove | - 2001 | 1 (3) | \$5,482.96 | × Remove | | |
| | | | C | DU16383984 | \$3,974.10 | × Remove | | |
| | | | C | DU16380443 | \$754.43 | × Remove | | |
| | | | C | DU16380836 | \$754.43 | × Remove | | |
| | Pro | oceed to Checkout 💿 | | | Pr | oceed to Cherkout 🔿 | | |

9. You can pay your invoices using your bank account information by clicking Pay With Bank Account.



10. Enter the information requested in each of the three steps in the pop-up window. When you have finished entering your information and confirmed that the information is correct, click Confirm and Continue to pay the bill.

Please review and confirm your payment information before you continue.

Confirm and Continue

| 🔓 Secure | Checkout | × | 🔓 Secure Checkout | × | |
|-------------------------|-----------|---|--------------------------------------|------|----------------|
| Pay With Ban | k Account | | Pay With Bank Account | | 3 Confirm |
| BANK ACCOUNT D | ETAILS | | Checking Account | Edit | Please review |
| Account Type | | | Routing Number 121042882 | | information be |
| Checking | | ~ | Ed McTow | | |
| Routing Number (j) | | | 123 Main Street Anytown, AL 28209 | | C |
| 121042882 | | | | | |
| Account Number 🕖 | | | 2 Contact | | |
| 4101 | | | Email Address | | |
| Confirm Account Num | ber | | ed.mctow@abct.com | | |
| 4101 | | | Phone Number | | |
| BILLING ADDRESS | | | 123-867-5309 | | |
| First Name | Last Name | | | | |
| Ed | McTow | | Continue | | |
| Country | | | | | |
| USA | | ~ | 3 Confirm | | |
| Address | | | | | |
| 123 Main Street | | | | | |
| | | | | | |
| Apartment, suite, floor | etc | | | | |
| Optional | | | | | |

11. When your payment is complete you will see a Payment Details pop-up window which contains information about your payment. You can download a receipt for your payment by clicking Download PDF. This PDF will also be sent to you via email.

| Date: 10/17/2024 ceipt Number: REF-100031 |
|--|
| |
| \$100.00 |
| \$100.00 |
| Amount Paid: \$100.0 |
| om |
| 0 |

12. On the Invoices tab, the items you paid will now show a Closed status if the summary invoice has been paid in full. *NOTE: You can also access a PDF of your receipt by clicking the blue View link for the closed invoice to access the Invoice Details screen then clicking the Attachments icon in that row.*

| Summary Invo NL1778 | ice Number: B 85141 | Billing Date: 09/05/2024 | iew Attachments | | | | | | | | |
|------------------------|------------------------|--------------------------|-----------------|-------------------|----------------|-------------|-------------|---------------|---------------------|--------------|--------------------|
| Invoice Type | Invoice Number | Invoice Status | Invoice Total | Remaining Balance | Dispute Status | Attachments | Chassis Out | Container Out | Date Out | Container In | Date In |
| NET LEASE INV | NL17785141 | Closed | \$58.20 | \$0.00 | | | | | 09/05/2024 11:55 AM | | 09/05/2024 11:55 A |