

myDCLI FULL-SERVICE LEASE MANAGEMENT GUIDE



Updating an Inspection Record on myDCLI

If you performed an inspection independently, outside the Inspection Scheduler, or notice an incorrect inspection date, you must request a chassis record update on myDCLI to inform DCLI. This allows DCLI to adjust its internal records. Follow the steps below to request an update, and the new information will appear in upcoming Inspection Overview emails and on myDCLI.

1. Go to myDCLI.com/login or click the hyperlink at the bottom of the Past Due and Upcoming Inspections table on the DCLI Full-Service Inspection Overview email and sign in to myDCLI. You will receive a multi-factor authentication email containing a code to confirm your identity. It will be sent from: myDCLI (via Microsoft) <account-security-noreply@accountprotection.microsoft.com>. Enter the code you receive in the field indicated and click Sign in.

APR241119	ABCT-R-F-04-M	FMCSA	3/30/2026
MAEC593737	ABCT-R-F-04-M	FMCSA	3/30/2026
NEDZ401155	ABCT-R-F-04-M	FMCSA	3/30/2026
RLUP409141	ABCT-R-F-04-M	FMCSA	3/30/2026
APMZ411775	ABCT-R-F-04-M	FMCSA	4/29/2026

Need to correct a date or chassis number? [Enter inspection date or updated chassis number in this form.](#)

Need immediate roadside assistance or repair? Visit dcli.com/request-road-service to complete a request or call (704) 709-2553.

If you have any questions about your Full-Service Lease, please contact your account manager or email customerservice@dcli.com.

Need help completing the forms? Check out our [How-To Guides](#) for step-by-step instructions.

[Facebook](#) [LinkedIn](#) [Twitter](#) [Instagram](#)

myDCLI

Sign in

Sign in to access myDCLI

[No account? Create one](#)

Next

myDCLI

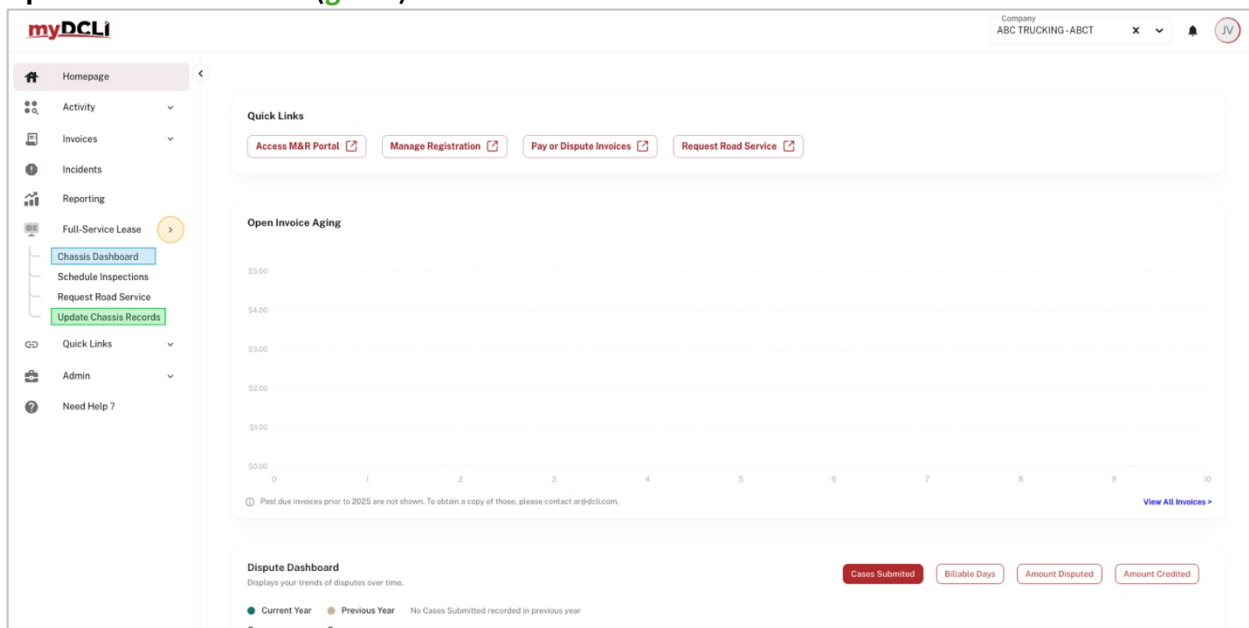
Enter code

We just sent a code to your email address

Sign in

NOTE: If you want to save your credentials for a quicker login process, you can select to do that on the following "Stay signed in?" screen.

2. From the Homepage, click Full-Service Lease in the left-hand navigation, then **Chassis Dashboard (blue)** or **Update Chassis Records (green)**.



3. **From the Chassis Dashboard (blue):** There are three pathways to update an inspection record from the chassis dashboard. This can be done from the All Chassis, FMCSA, BIT, or Quarterly Maintenance tab.
 - a. Click on the **chassis number** to access the detailed chassis view, then select Update in the Inspection Due Dates box.

The screenshot shows the 'All Chassis' tab selected. The table lists chassis records with columns: Chassis Number, Fleet Pool Contract, License Plate, VIN, FMCSA Due Date, BIT Due Date, Quarterly Due Date, and Status. The status for ABCT924001, ABCT924002, and ABCT924003 is 'QTLY Upcoming'. The status for ABCT924004 and ABCT924005 is 'FMCSA Submitted'. The status for ABCT924006 is 'QTLY Upcoming'. On the right sidebar, under 'Inspection Due Dates', the FMCSA Due Date is 12/30/2026 and the Quarterly Maintenance Due Date is 08/25/2026. There is an 'Update' button with a red icon.

- b. Click the radial button to select a chassis, click the **dropdown** on the Request Road Service button, and select Update Inspection Record.

The screenshot shows the 'Request Road Service' button with a dropdown menu open. The dropdown menu has two options: 'Update Chassis Number' and 'Update Inspection Record'. The 'Update Inspection Record' option is highlighted. The table of chassis records is visible in the background.

- c. Click the radial button to select a chassis, click the **three dots** next to the service status, then select Update Inspection Record

The screenshot shows the 'Update Inspection Record' option selected from the three dots menu next to the 'QTLY Upcoming' status for chassis ABCT924003. The dropdown menu has three options: 'Request Road Service', 'Update Chassis Number', and 'Update Inspection Record'. The 'Update Inspection Record' option is highlighted. The table of chassis records is visible in the background.

4. In the Update Records box, choose the inspection type that was performed: FMCSA or BIT (California Only), as well as the date the inspection was completed. You can use the arrows to move between months. Note that the chassis you selected previously is populated in the Chassis Number box.

by Chassis Number, License Plate, VIN, or Fleet Pool Contract

FilterDownload

Update Records

What service did you complete?

Service Type

Select service type

FMCSA<<

BIT<<

Chassis Number

ABCT924003

Service Type

FMCSA

Inspection Date

MM/DD/YYYY

August 2026

S M T W T F S

1

2 3 4 5 6 7 8

9 10 11 12 13 14 15

16 17 18 19 20 21 22

23 24 25 26 27 28 29

30 31

Chassis Number

ABCT924003

Chassis Number, License Plate, VIN, or Fleet Pool Contract

FilterDownload

ABCT924006

ABCT-N-F-01-M

QZX1845

LJRC282516119456

09/29/2026

924006

2516119456

09/29/2026

924007

2586200571

09/29/2026

924008

5562005893

09/29/2026

924009

42S5S004289

12/29/2026

5. Once complete, select Submit. A confirmation notification will appear. Your information will be submitted to DCLI, and your updated information will be reflected on future Inspection Overview emails.

Chassis Number, License Plate, VIN, or Fleet Pool Contract

FilterDownload

Update Records

What service did you complete?

Service Type

FMCSA

Inspection Date

08/12/2026

Chassis Number

ABCT924003

Submit Update

Successfully Submitted Inspection Record Update

6. **From the Update Records Page (green):** Select one or multiple chassis from the table, then select Update Inspection Record from the update button.

Search by Chassis Number, License Plate, VIN, or Fleet Pool Contract

FilterDownload

Update Inspection Record

Update Chassis Number

Update Inspection Record

	Chassis Number	Fleet Pool Contract	License Plate	VIN
☐	ABCT924001	ABCT-N-F-01-M	FBT9374	3H3C242SXIT05066
☒	ABCT924002	ABCT-N-F-01-M	TCK4518	5EF2SC2351746676
☒	ABCT924003	ABCT-N-F-01-M	UQN1648	5ABD242063B03081
☐	ABCT924004	ABCT-N-F-01-M	RJM7824	LJRC282424100585

7. In the Update Records box, choose the inspection type that was performed: FMCSA or BIT (California Only), as well as the date the inspection was completed. You can use the arrows to move between months. Note that the chassis you selected previously is populated in the Chassis Number box. If more than one chassis was selected, the first chassis you selected will show, followed by a note indicating additional chassis were added to the request. Once complete, click submit and a confirmation notification will appear. Your information will be submitted to DCLI, and your updated information will be reflected on future Inspection Overview emails.

Update Records

What service did you complete?

Service Type

FMCSA

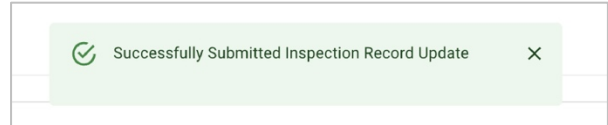
Inspection Date

08/12/2026

Chassis Number

ABCT924002 (+1 more)

Submit Update



myDCLI FULL-SERVICE LEASE MANAGEMENT GUIDE



Updating a Chassis Number on myDCLI

If you have modified the 10-character chassis number on any Full-Service Lease chassis or notice a discrepancy between what is listed in the Inspection Overview email and what is physically on the chassis, you must request a chassis record update on myDCLI. This allows DCLI to adjust its internal records. Follow the steps below to complete the form, and your updated information will appear in upcoming Inspection Overview emails and on myDCLI.

IMPORTANT NOTE: *You only need to fill out this form if you have added a four-character alpha code or changed your chassis number. If your chassis has only a six-digit number with no alpha code and the six numbers match what is shown on the Inspection Overview email, you do not need to complete this form.*

1. Go to myDCLI.com/login or click the hyperlink at the bottom of the Past Due and Upcoming Inspections table on the DCLI Full-Service Inspection Overview email and sign in to myDCLI. You will receive a multi-factor authentication email containing a code to confirm your identity. It will be sent from: myDCLI (via Microsoft) <account-security-noreply@accountprotection.microsoft.com>. Enter the code you receive in the field indicated and click Sign in.

APR0422249	ABCT-R-F-04-M	FMCSA	3/30/2026
MAEC593737	ABCT-R-F-04-M	FMCSA	3/30/2026
NED2401155	ABCT-R-F-04-M	FMCSA	3/30/2026
RLUP409141	ABCT-R-F-04-M	FMCSA	3/30/2026
APMZ411775	ABCT-R-F-04-M	FMCSA	4/29/2026

Need to correct a date or chassis number? Enter inspection date or updated chassis number in this form.

Need immediate roadside assistance or repair? Visit dcli.com/request-road-service to complete a request or call (794) 709-3553.

If you have any questions about your Full-Service Lease, please contact your account manager or email customerservice@dcli.com.

Need help completing the forms? Check out our [How-To Guides](#), for step-by-step instructions.

Facebook LinkedIn X Instagram

myDCLI

Sign in

Sign in to access myDCLI

ed.mctow@abct.com

No account? Create one

Next

myDCLI

Enter code

We just sent a code to your email address

Enter code

Sign in

NOTE: *If you want to save your credentials for a quicker login process, you can select to do that on the following "Stay signed in?" screen.*

2. From the Homepage, click Full-Service Lease in the left-hand navigation, then **Chassis Dashboard (blue)** or **Update Chassis Records (green)**.

myDCLI

Company: ABC TRUCKING - ABCT

Quick Links: Access MAR Portal, Manage Registration, Pay or Dispute Invoices, Request Road Service

Open Invoice Aging: \$0.00, \$4.00, \$2.00, \$2.00, \$2.00, \$2.00, \$2.00, \$2.00, \$2.00, \$2.00

Dispute Dashboard: Cases Submitted, Billable Days, Amount Disputed, Amount Credited

Current Year, Previous Year: No Cases Submitted recorded in previous year

3. **From the Chassis Dashboard (blue):** Once selected, you can (a) click the dropdown on the Request Road Service button and then select Update Chassis Number, or (b) click the three dots next to the inspection status and then select Update Chassis Number. This can be done from the All Chassis, FMCSA, BIT, or Quarterly Maintenance tab.

The screenshot shows the 'All Chassis' tab with 35 items. The table lists chassis numbers, fleet pool contracts, license plates, VINs, and due dates. A dropdown menu is open for the 'Request Road Service' button, showing options: 'Update Chassis Number', 'Update Inspection Record', 'Request Road Service', and 'Update Inspection Record'. A blue circle 'a' highlights the 'Request Road Service' button, and a blue circle 'b' highlights the 'Update Chassis Number' option in the dropdown.

Chassis Number	Fleet Pool Contract	License Plate	VIN	FMCSA Due Date	BIT Due Date	Quarterly Due Date
ABCT924001	ABCT-N-F-01-M	FBT9374	3H3C242SX1T05066	12/29/2026	—	08/24/2026
ABCT924002	ABCT-N-F-01-M	TCK4518	5EF2SC2351746676	06/29/2026	—	08/24/2026
ABCT924003	ABCT-N-F-01-M	UQN1648	5ABD242063B03081	12/29/2026	—	08/24/2026
ABCT924004	ABCT-N-F-01-M	RJM7824	LJRC282424100585	06/29/2026	—	08/24/2026
ABCT924005	ABCT-N-F-01-M	HMC7412	LJRC282565104448	12/29/2026	—	08/24/2026

4. In the Update Chassis Number box, enter the updated chassis number into the New Chassis Number text box (i.e., what is currently listed on the chassis). Once complete, click submit and a confirmation notification will appear. Your information will be submitted to DCLI, and your updated information will be reflected on future Inspection Overview emails. Please note that if a request was submitted after the 23rd of the month, the update may not appear in the next Inspection Overview email but will be accurately reflected in future emails.

The screenshot shows the 'Update Chassis Number' dialog box. It has fields for 'Old Chassis Number' (ABCT924002) and 'New Chassis Number' (ABCD123456). A 'Submit Update' button is at the bottom. To the right, a green notification box says 'Successfully Submitted Chassis Number Update'.

5. **From the Update Records Page (green):** Select one or multiple chassis from the table, then select Update Chassis Number from the update button.

The screenshot shows the 'Update Records Page' with a table of chassis information. A dropdown menu is open for the 'Update Inspection Record' button, showing options: 'Update Chassis Number', 'Update Inspection Record', and 'Update Inspection Record'. A green circle highlights the 'Update Chassis Number' option.

Chassis Number	Fleet Pool Contract	License Plate	VIN
ABCT924001	ABCT-N-F-01-M	FBT9374	3H3C242SX1T05066
ABCT924002	ABCT-N-F-01-M	TCK4518	5EF2SC2351746676
ABCT924003	ABCT-N-F-01-M	UQN1648	5ABD242063B03081
ABCT924004	ABCT-N-F-01-M	RJM7824	LJRC282424100585

6. In the Update Chassis Number box, enter the updated chassis number(s) into the New Chassis Number text box(es) (i.e., what is currently listed on the chassis). Once complete, click submit and a confirmation notification will appear. Your information will be submitted to DCLI, and your updated information will be reflected on future Inspection Overview emails. Please note that if a request was submitted after the 23rd of the month, the update may not appear in the next Inspection Overview email but will be accurately reflected in future emails.

Update Chassis Number

×

Enter the new chassis number to replace the current one.

Chassis 1

Old Chassis Number

ABCT924002

New Chassis Number

DCLI924002

⏪

Chassis 2

Old Chassis Number

ABCT924003

New Chassis Number

DCLI924003

⏪

Submit Update

ABCT-N-F-01-M

HMC7412

✓ Successfully Submitted Chassis Number Update

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